

SPACIOUS STUDIOS




Spacious Studio 1 - 3000sqf



Galaxy S22 Ultra

Spacious Studio 1 - 3000sqf

Spacious studios 1 is a breathtaking loft with 15' ceilings, exposed brick wall, phenomenal daylight, and many other amenities, including sound system, wifi, AV equipment, in house furniture, a catering kitchen and much more. Bring your vision or ask for our help to coordinate your event from A to Z. Our 2 studios can be rented separately or combined.



PRICING Studio 1

- Hourly fee(6 hours min) \$500/hr
- 10 hr bundle (btw 8am - 12am) \$4000
- All day rental (from 8am - 12am) \$5,000
- Mandatory cleaning service fee \$250
- Admin fee 5%

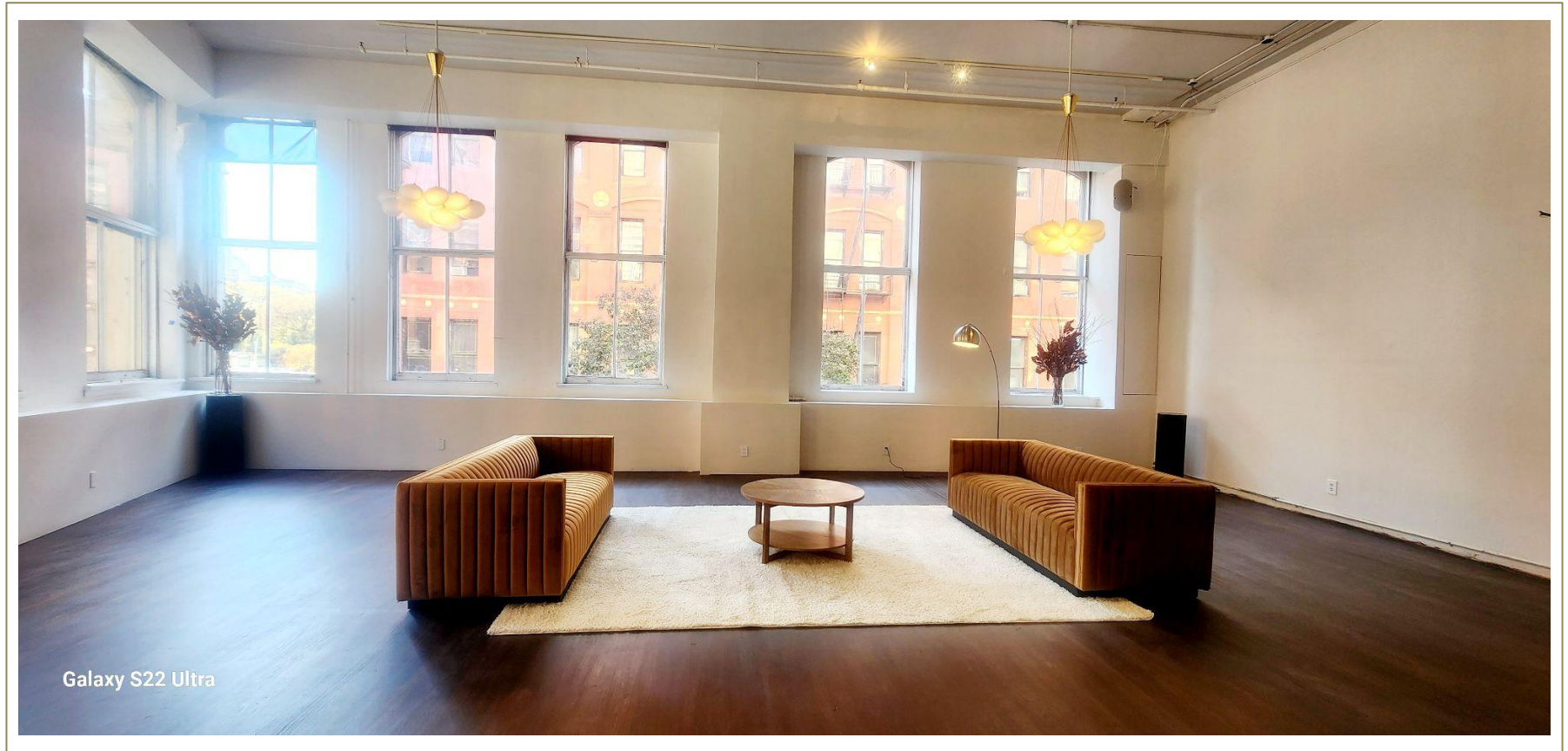
ADDITIONAL SERVICES

- Chair Rental (100+30 chairs) \$5.50 ea
- 72" Round Tables(10) \$15
- Projector and Screen Rental \$350 ea
- Podium Rental (1) \$100
- Basic Linens (Black or White) \$15 ea

PRODUCTION RATES

- Still shoots (10 hr bundle) \$3500
- Video shoots (10 hr bundle) \$4500


Spacious Studio 2 - 2000sqf



Galaxy S22 Ultra

Spacious Studio 2 - 2000sqf

Spacious studios 2 is a breathtaking loft with 15' ceilings, exposed brick wall, phenomenal daylight, and many other amenities, including sound system, wifi, AV equipment, in house furniture, a catering kitchen and much more. Bring your vision or ask for our help to coordinate your event from A to Z. Our 2 studios can be rented separately or combined.



PRICING Studio 1

- Hourly fee(6 hours min) \$400/hr
- 10 hr bundle (btw 8am - 12am) \$3500
- All day rental (from 8am - 12am) \$4,500
- Mandatory cleaning service fee \$250
- Admin fee 5%

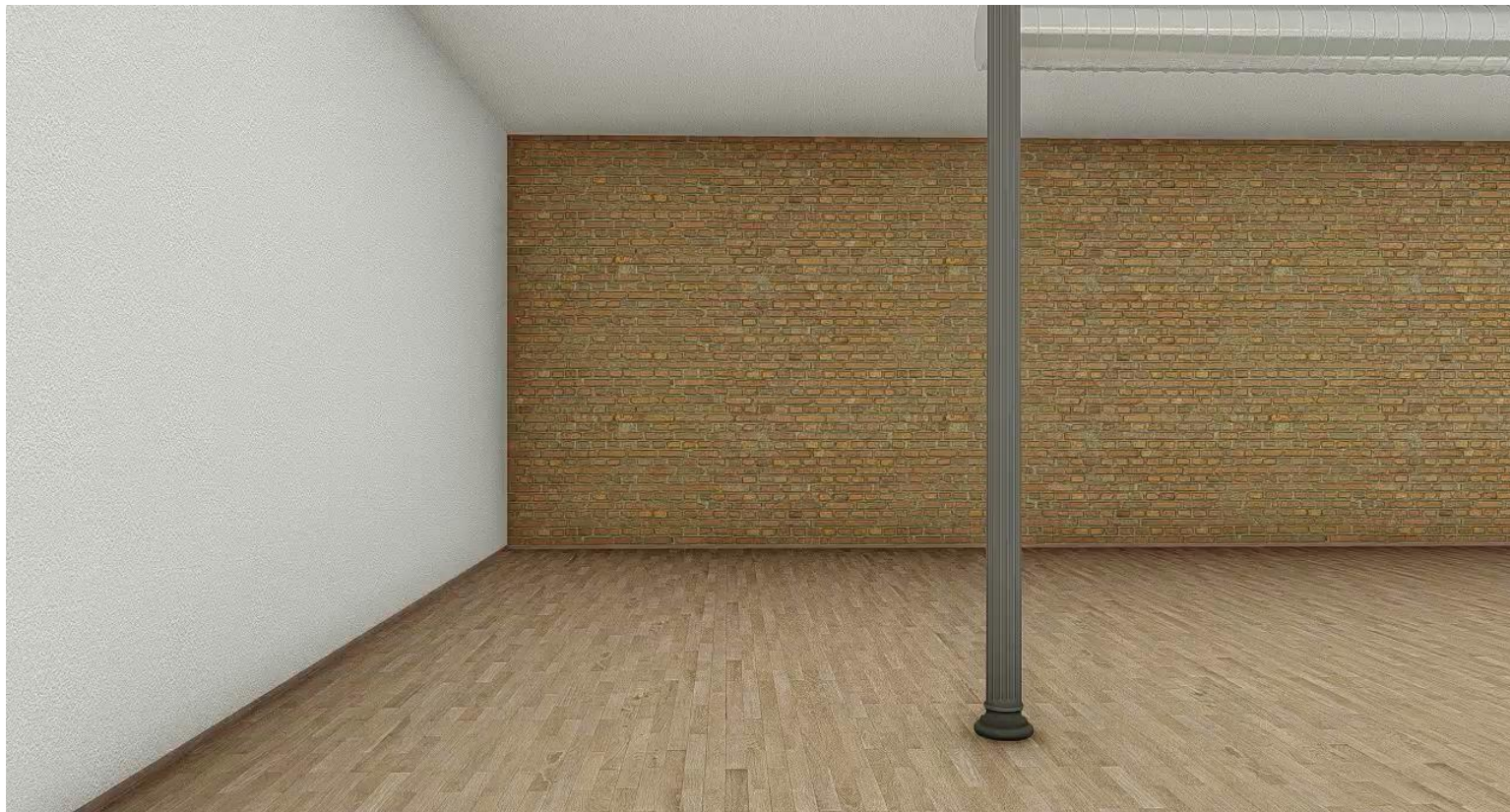
ADDITIONAL SERVICES

- Chair Rental (100+30 chairs) \$5.50 ea
- 72" Round Tables(10) \$15
- Projector and Screen Rental \$350 ea
- Podium Rental (1) \$100
- Basic Linens (Black or White) \$15 ea

PRODUCTION RATES

- Still shoots (10 hr bundle) \$2500
- Video shoots (10 hr bundle) \$3000

Spacious Studio 1+2 Combined - 5000sqf



Spacious Studio 1+2 Combined - 5000sqf

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PRICING Entire Spacious Studios

- Hourly fee(6 hours min) \$900/hr
- 10 hr bundle(btw 8am - 12am) \$8000
- All day rental(from 8am-12am) \$10,000
- Mandatory cleaning service fee \$350
- Admin fee 5%

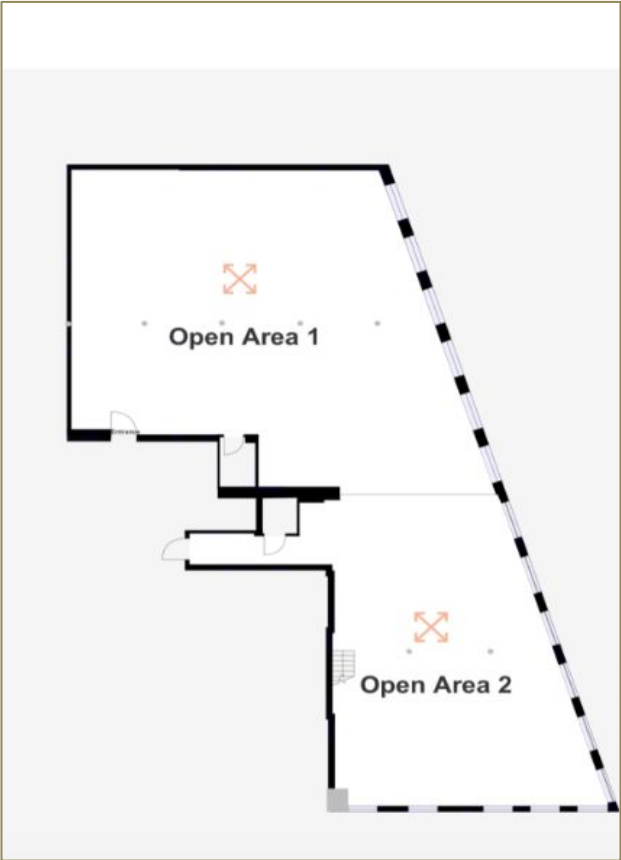
ADDITIONAL SERVICES

- Chair Rental (100+30 chairs) \$5.50 ea
- 72" Round Tables(10) \$15
- Projector and Screen Rental \$350 ea
- Podium Rental (1) \$100
- Basic Linens (Black or White) \$15 ea

PRODUCTION RATES

- Still shoots (10 hr bundle) \$6,000
- Video shoots (10 hr bundle) \$8,000

SPACIOUS 1+2 FLOOR PLAN



EQUIPMENT

- Sound System
- 4 Microphones
- 2x8' couches
- 1 coffee table
- 1x59" round black antique table
- 2 rectangular console tables
- Wifi
- 4 cocktail tables
- AC
- 2 Bathrooms
- Coat closet
- Prep area (includes a medium size oven, 2 coolers, refrigerator, coffeemaker and sink)





100 White Chairs
(\$5.50 each)



72" round tables
up to 10 available
(\$15 each)



30 Bellini Chairs off White
(\$5.50 each)



7'X36" rectangular tables
up to 5 available
(\$10 each)



1 Podium (\$100)

BOOKING CONTRACT / CREDIT CARD CHARGE AUTHORIZATION

EVENT DATE _____

EVENT SPACE: Spacious Studio 1 Spacious Studios 2 Spacious Studios Combined

EVENT NAME (AS IT SHOULD APPEAR ON THE SIGNAGE FOR THE EVENT) _____

TYPE OF EVENT _____ # OF GUESTS _____

BOOKING TIME (INCLUDING SET-UP AND BREAK-DOWN OF EVENT) _____ TIME OF MAIN EVENT _____

(Please note that 12am is the latest for any event and we allow the booking of an extra hour until 1am only for caterers clean up and break down of the event)

ARE YOU PLANNING TO SERVE WINE, BEER OR CIDER? *REQUIRES COI* YES NO

ARE YOU PLANNING TO SERVE HARD ALCOHOL? *REQUIRES CATERER WITH LIQUOR LICENSE* YES NO

IF YES TO EITHER, PLEASE PROVIDE NAME OF CATERER (Caterer must have State Liquor Authority License and Liability insurance)

PLEASE SPECIFY ADDITIONAL SERVICES REQUESTED:

PROJECTOR AND SCREEN (extra \$350 each)

PODIUM (extra \$100)

OF CHAIRS REQUESTED (up to 130 chairs \$5.50 each) _____

ROUND TABLES (up to 10 tables \$15 each) _____

RECTANGULAR TABLES (up to 5 tables 7'X36" \$10 each) _____ (up to 3 tables 6'x30"0 _____

LINENS (in house tablecloths plain white only \$15 each) _____

INITIAL _____

IN HOUSE FURNITURE/EQUIPMENT REQUESTED (no additional charge)*:

MICROPHONES (2 per loft, specify for which room)_____

COUCHES (up to 2)_____

COFFEE TABLE (1)_____

COCKTAIL TABLES (4)_____

ANTIQUE BAR TABLE (1)_____

CONSOLE SIDE TABLES (2)_____

*Please note that 4 pillars with vases and branches, large stone table and large mirrors and cabinets cannot be moved from the Sixth Floor Loft.

I understand that I will restore the Sixth Floor Loft and/or Annex in the same conditions as found and authorize the Sixth Floor Loft and Annex to keep the following credit card on file:

CC #_____ Exp Date_____ CVV_____

CC Holder Name_____ Phone #_____ Email_____

Billing Address _____

I also authorize the use of the above card for a 10% security deposit that will be refunded once the event is complete and for the following extras occurrences:

- SFL Overtime \$350 per hour 8am to 12am - \$375 per hour 12am to 8am
- ANNEX Overtime \$550 per hour 8 am to 12am - \$575 per hour 12am to 8am
- Extra cleaning fee \$300-500

INITIAL_____

- Upholstery cleaning \$300 per couch
- Trash in excess of 5 bags \$10 per bag
- Other damages and incidentals that may occur as determined at the end of the event.

The client is also responsible to have all rentals delivered and picked up on time as well as personal belongings as agreed with the venue or a storage fee might apply.

PAYMENT SCHEDULE:

50% deposit will be charged upon receipt of this booking form. The full balance will be charged 30 days prior to the event. We will keep the credit card information on file to charge any additional extras that will occur the day of the event.

All payments must be made via ACH following the invoice link mailed electronically. **Payments by credit card will be subject to an additional 3% processing fee.**

CANCELLATION POLICY:

- 50% deposit is non refundable under any circumstances. If the cancellation of the booking is not made 30 days prior to the event, the client will be charged 100% of the estimated fees.
- The booking is valid only for the date originally indicated and the balance can't be transferred to a different date.
- If cancellation is caused by the event location, the client will not be responsible for any payment or it will be refunded in case a deposit or full payment has been paid.

INITIAL_____

Please read carefully before signing this contract: By signing this contract I agree that all the information provided is correct and:

1. In case earlier access to the premises is requested or a failure to leave the premises by the time stated in the contract will result in overtime charges.
2. Our facility is 100% no-smoking/vaping. Any infractions will result in the immediate termination of the event without refund.
3. Music is allowed at a level that is deemed acceptable. Any use of strong base or very high volume will not be accepted and if not respected will result in the immediate termination of the event without refund.
4. The consumption of alcoholic beverage is not permitted unless provided by a caterer with a Liquor License and liability insurance
5. Any property damage including disposing of inappropriate objects in our toilets or trash will result in additional charges to the client.
6. Depending of the event, we may require security service.

PLEASE READ BEFORE SIGNING THIS CONTRACT and INITIAL ALL THE PAGES BEFORE RETURNING TO US:

- **SIGNING OF AN ESTIMATE IS NON BINDING**
- **SIGNING OF THIS CONTRACT DOES NOT REPRESENT CONFIRMATION OF A BOOKING UNTIL PAYMENT IS MADE**
- **IF NO PAYMENT IS RECEIVED WITHIN 24 HOURS FROM RECEIVING THE INVOICE, WE RESERVE THE RIGHT TO SELL THE SPACE TO OTHER INTERESTED PARTIES IF ANY OR RELEASE THE HOLD**
- **FAILURE TO COMPLY WITH OUR LOFTS RULES INCLUDING NOT LEAVING THE PREMISES BY THE TIME STATED IN THE CONTRACT WITHOUT PRIOR CONSENT WILL RESULT IN A \$1,500 AUTOMATIC CHARGE**

By signing I agree to all the above stated.

Signature _____

Date_____

Print Name _____